

Vacancy title

How you heard about this vacancy

Personal details

First Name

Last Name

Address

Postcode

Email address

Home Telephone

Mobile

Working for Speirs Gumley

Tell us what you know about our company (Speirs Gumley)

What interests you about this position, and working for Speirs Gumley in particular

Have you previously applied for a position with Speirs Gumley, or been employed by Speirs Gumley Yes No

If yes, please state position(s) applied for / held

Speirs Gumley's Values

Please provide real workplace examples. If you are unable to provide workplace specific examples please refer to non-workplace situations (e.g. school / college, home or sports).

Service – Tell us about a time when you gave excellent service

Knowledge – Describe the relevant technical expertise you bring to this role

Innovation – Give an example of a situation where you found a better way of doing things

Quality – Tell us about a time you delivered an extremely high standard of work even though you were very busy

Employment History

Current / most recent employer, and other *relevant* employment

Company	Position Held	Dates of Employment	Reason for Leaving

Education/Qualifications

School	Subject	Qualification and Grade
College or University	Course	Qualification and Grade

Information in support of your application - skills, abilities and experience

Highlight what makes you the ideal candidate for this post (giving examples)

Convictions / Disqualifications

Do you have any convictions which are unspent under the Rehabilitation of Offenders Act 1974 Yes No

If yes, please provide details

Disability

Do you require any special arrangements to be made for your interview on account of a disability Yes No

If yes, please provide details

References

The names and addresses of your two most recent employers. If you are unable to do this, please clearly outline who your referees are.

Name
Job Title
Organisation
Address
Contact No
Email
How is this person known to you

Name
Job Title
Organisation
Address
Contact No
Email
How is this person known to you

Declaration

Please complete the following declaration and sign it in the appropriate place below. If this declaration is not completed and signed, your application will not be considered.

I agree that Speirs Gumley can create and maintain computer and paper records of my personal data and that this will be processed and stored in accordance with the Data Protection Act 1998. I hereby certify that all the information given by me on this form is correct and accurate. I understand that if any of the information I have provided is later found to be false or misleading, any offer of employment may be withdrawn or employment terminated.

Signed

Date

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